



Documents Required for Visa Recommendatory Letter

1. Request Letter (at Company's Letter head) signed by the authorized representative. ☐
2. Export Performance dully attested by Concerned Bank for the last year. ☐
3. Passport photocopies. ☐
4. Photocopies of previously issued visas. ☐
5. In case of Exhibition, copy of proof of booking of stall OR copy of payment. ☐
6. Undertaking on behalf of applicant by its firm on prescribed format (available at PGMEA office/website (www.pgmea.org.pk)). ☐

FOR MANAGER

7. Salary employee NTN. ☐
8. The Undertaking Form should be signed by the firm's authorized representative in the Association. ☐
9. Signature of firm's authorized representative on the request letter as well as on the undertaking must be verified from the Association's record. ☐



Pakistan Gloves Manufacturers & Exporters Association

PGMEA Building, Kashmir Road, Sialkot – Pakistan

Tel: +92-52-4273870, 4272959, Mob: 0334-4200223

Email: pgmea@pgmea.org.pk URL: www.pgmea.org.pk

UNDERTAKING

TO BE APPENDED THE VISA RECOMMENDATORY LETTER ISSUED BY Pakistan Gloves Manufacturers & Exporters Association

It is certified that M/s. _____

Are sending Mr. _____ holding

Passport No. _____ Issued at: _____ on _____

Who is Managing Director / Partner / Proprietor / Manager of the firm, as mentioned above to

_____ (**Name of Country**) for business purpose

The undertaking Mr. _____

Gives to following undertaking:

- That he will return to Pakistan within _____ weeks
- That the undersigned hold himself responsible for legal and other judicial consideration, if any and the consequences arising thereof due to his stay abroad beyond the validity of visa.

SIGNATURE OF APPLICANT

UNDERTAKING SIGNATORY

Pakistan Gloves Manufacturers & Exporters
Association-PGMEA

SIGNATURE / STAMP OF THE FIRM ASSOCIATION

DATED ____/____/____



Pakistan Gloves Manufacturers & Exporters Association

PGMEA Building, Kashmir Road, Sialkot – Pakistan
Tel: +92-52-4273870, 4272959, Mob: 0334-4200223
Email: pgmea@pgmea.org.pk URL: www.pgmea.org.pk

Application Form For Issuance of Visa Recommendatory Letter

1. NAME OF THE FIRM _____

2. ADDRESS OF THE FIRM _____

Photograph of
the Applicant to
be pasted

3. YEAR OF MEMBERSHIP _____ MEMBERSHIP NO. _____ CLASS OF MEMBERSHIP _____

4. NAME OF APPLICANT _____ PHONE NO. _____

5. APPLICANT'S RELATIONSHIP WITH THE FIRM _____ PASSPORT NO. _____

ISSUED AT _____ DATE OF ISSUE _____ DATE OF VALIDITY _____

6. NATURE OF BUSINESS _____

7. NAME OF COUNTRY / COUNTRIES FOR WHICH RECOMMENDATION IS REQUIRED.

8. EXPORT / IMPORT PERFORMANCE DURING THE LAST _____

9. DOCUMENTARY EVIDENCE FOR PURPOSE OF VISIT _____

I HEREBY DECLARE THAT THE ABOVE INFORMATION AS IS CORRECT.

SIGNATURE / STAMP OF FIRM'S AUTHORIZED
REPRESENTATIVE IN ASSOCIATION

SIGNATURE OF APPLICANT

(FOR OFFICE USE ONLY)

1. PASSPORT NO. _____ 3. UNDERTAKING _____

2. EXPORT / IMPORT PERFORMANCE _____ 4. ASSOCIATION DUES _____

VERIFIED BY MEMBERSHIP DEPARTMENT

VERIFIED BY SECRETARY GENERAL